

MINTURN CEMETERY DISTRICT
REGULAR MEETING MINUTES
September 16, 2020

Members Present:

John Sheehan
Art Chavez
Stephen Jones

Members Absent:

n/a

Staff:

Sidney Harrington
Matt Mire

- I CALL TO ORDER
John called the regular meeting to order at 4:00 p.m. at the Riverview Cemetery Mausoleum, Minturn, CO.
- II ROLL CALL
John, Art, Stephen and Sidney were present. Ray did not attend the meeting. Matt Mire attended via conference call for the executive session.
- III PUBLIC COMMENTS
n/a
- IV APPROVAL OF MEETING MINUTES
John motioned to approve the meeting minutes from the August 25th, 2020 regular meeting, Stephen seconded, and all were in favor.
- V DISCUSSION
 - A. Sidney sent Pedro the pdf file containing the property lot that was created a couple of years ago for the potential purchase of vacant land that sits behind the cemetery. Pedro will utilize this parceled lot drawing to develop a "rough" master plan. The lot does not currently have a topo for Zehren to work with at this time. Before we begin spending funds on this, let's try to collaborate with the Town.

The shed building land staking is in the job queue at Eagle Valley Surveying and it should be completed in the next couple of weeks. Once complete, Minturn Planning & Zoning can perform a walk-through of the proposed parcel for expansion.
 - B. Discussion ensued regarding the great importance of the land parcel behind the cemetery and the District's interest in cemetery expansion and planning for the

future of our community. It was noted by Art that the Town of Minturn's interest for developing a master plan for this area of town that includes the new bike park, public works and Little Beach Park is positive news. All agreed that we should continue to work on the shed building parcel and move forward with developing a cemetery masterplan with Zehren & Associates.

- C. The 2021 budget hearing for the Minturn Cemetery District will take place at the October regular board meeting. Sidney asked the Board if there are any additional capital expenditure items to be discussed. Currently, we have money set aside for cemetery expansion and we also have funds that have been set aside for a new shed building for many years now. All agreed that these items remain and no new items shall be added at this time.
- D. EXECUTIVE SESSION: Matt Mire asked for a motion to adjourn to executive session pursuant to Colorado Statute 24-6-402(4)(e) and (b) to develop a negotiation strategy and instruct negotiators and to receive legal advice regarding District consulting contracts.

Staff left the meeting and John moved to adjourn the regular meeting and the executive session began for the purpose of discussing the Sforzo, Enterprises, Inc. subcontractor renewal.

- E. As a result of the executive session, John motioned to approve the Sforzo contract with the changes that were discussed in executive session. Stephen seconded and all were in favor. Matt will make the discussed changes to the contract document.

VI. BILL PAYING

The following electronic funds transfers were made:

9/16/2020 EFT Centurylink 267.41

The following checks were signed:

9/16/2020	2739	First Bank	30.40	
9/16/2020	2740	Hoffman, Parker, Wilson & Carberry	148.00	
9/16/2020	2741	Home Depot	77.92	
9/16/2020	2742	Kimberly Gavin Photography	913.84	
9/16/2020	2743	Marchetti & Weaver	189.00	
9/16/2020	2745	Mountain Valley Ventures, Inc.	200.00	
9/16/2020	2744	Mountain Striping, Inc.	600.00	
9/16/2020	2741	PSI	835.00	
9/16/2020	2746	Peggy Peters	1,050.00	
9/16/2020	2749	Rocky Mountain Custom Landscapes	2,286.07	
9/16/2020	2748	RD Trucking	60.00	
9/16/2020	2750	Sforzo Enterprises, Inc.	2,480.00	
9/16/2020	2751	Sidney Harrington	3,333.00	

9/16/2020	2753	Vail Valley Pest Control	400.00
9/16/2020	2752	Vail Honeywagon	140.00
9/16/2020	2754	Xcel Energy	158.64
9/16/2020	2755	Zehren & Associates	5,440.35

VII. FUTURE AGENDA ITEMS

shed building remodel, subcontractor renewal, 2021 budget hearing

VIII. ADJOURNMENT

At 5:32 p.m. John motioned to adjourn the regular board meeting, Stephen seconded and all were in favor.

The next regular board meeting date and time will be 4:00 p.m. on Tuesday, October 13th, 2020 and will take place at the Minturn Riverview Cemetery Mausoleum, Minturn, CO.

Respectfully Submitted:
Sidney Harrington
Administrator

ATTEST:

Stephen Jones
Minturn Cemetery District
Secretary/Treasurer