

MINTURN CEMETERY DISTRICT
REGULAR MEETING MINUTES
May 11, 2021

Members Present:

John Sheehan
Art Chavez

Members Absent:

Stephen Jones

Staff:

Sidney Harrington
Ken Marchetti

I CALL TO ORDER

John called the regular meeting to order at 4:06 p.m. at the Riverview Cemetery Mausoleum, Minturn, CO.

II ROLL CALL

John, Art, Ken and Sidney were present.

III PUBLIC COMMENTS

n/a

IV APPROVAL OF MEETING MINUTES

John motioned to approve the meeting minutes from the April 13, 2021 regular meeting, Art seconded, and all were in favor.

V DISCUSSION

A. 2020 Preliminary DRAFT Audit Presentation by Ken Marchetti

Ken presented the 2020 preliminary draft audit prepared by independent auditors, McMahan and Associates. The audit report has been distributed to the Board of Directors in advance of this meeting. Ken presented a “clean audit” opinion report of the 2020 financials. The Minturn Cemetery District continues to operate in a very positive financial position with no changes to capital assets. It is anticipated that the 2022 property taxes generated from the .45 mils will increase by approximately \$73,000.

John motioned to accept the draft audit as presented and Art seconded. All were in favor and the report will be filed with the Colorado state auditor’s office and will be available to the public.

B. B'nai Vail Cemetery Landscaping Proposal

Mark Gordon attended the meeting to present a detailed landscape proposal within the B'nai Vail cemetery plots. A Fitz Landscaping estimate including plantings and labor costs was discussed by board and staff members. The contract agreement between the parties (B'nai & MCD) allows for an equal sharing of landscaping expenses up to \$20,000.

John motioned to approve the estimate for \$19,819.15 and Art seconded. All were in favor.

C. Shed Building Update:

Pedro Campos has been emailing the Town of Minturn to obtain a status of the shed building. Zehren & Associates, on behalf of the District, is working toward an amended final plat for the Cemetery, along with an updated title commitment through Eagle Valley Surveying. Zehren will continue to forge ahead with the detailed plans per the Town's advice.

D. Old Edwards Cemetery Update:

Sidney has been discussing the lack of response from Eagle County regarding the details of our acceptance of the donated cemetery land. Matt Mire has advised that we should move forward with drafting a petition so that the county has no choice but to respond to it. Sidney is working with the attorney's office to prepare a petition to the Eagle County BOCC which will require a survey of the land along with a legal description. Eagle Valley Surveying has been asked to perform the survey; however, this could take a few weeks to complete.

E. Two Elk Subarea Plan

The Town of Minturn has been spreading the word about the community driven subarea plan for the Two Elk trailhead area whereby the River View Cemetery is a stakeholder. There will be several events that will host a pop-up-tent where the Town hopes to engage citizens about their opinions for the area's use. The following dates have been set:

May 5 VRD Maloit park bike race

May 19 Mini Mile bike race

June 4 Friday art guild

June 19 Minturn bike park event

July 2 Little Beach event

F. OTHER:

Board and staff reviewed the asphalt overlay bid from United Companies. The bid came in at \$74,900. This bid was compared to the A-Peak bid for \$84,100. Discussion ensued and it was agreed that the A-Peak bid, though more expensive, would provide the cemetery with better customer service and response time. John motioned to approve the A-Peak bid, Art seconded and all were in favor. Sidney will call to schedule the overlay as soon as possible this summer.

VI. BILL PAYING

The following electronic funds transfers were made:

5/11/2021 EFT Centurylink 272.26

The following checks were signed:

5/11/2021	2851	ABC Parts, Inc.	39.41	
5/11/2021	2852	Defina Construction, Inc.	500.00	
5/11/2021	2853	First Bank	210.92	
5/11/2021	2854	Hoffmann, Parker, Wilson & Carberry, P.C.	2,090.50	
5/11/2021	2855	Land Title Guarantee Company	502.00	
5/11/2021	2856	Marchetti & Weaver	195.00	
5/11/2021	2857	McMahon and Associates, LLC	5,150.00	
5/11/2021	2858	Mountain West Insurance	4,312.00	
5/11/2021	2859	Peggy Peters	1,140.00	
5/11/2021	2860	Rocky Mountain Custom Landscapes	643.06	
5/11/2021	2861	Sforzo Enterprises, Inc.	2,092.50	
5/11/2021	2862	Sidney Harrington	3,342.34	
5/11/2021	2863	Superior Alarm & Electronics	531.00	
5/11/2021	2864	Vail Honeywagon	108.15	
5/11/2021	2865	Vail Valley Pest Control	1,200.00	
5/11/2021	2866	Xcel Energy	911.04	
5/11/2021	2867	Zehren & Associates	810.72	

VII. FUTURE AGENDA ITEMS

shed building remodel, Two Elk subarea masterplan-TOM, GPR survey, Old Edwards Cemetery, green burials, water feature, benches

VIII. ADJOURNMENT

At 6:15 p.m. John motioned to adjourn the regular board meeting, Art seconded and all were in favor.

The next regular board meeting date and time is June 8th at 4:00 p.m.

Respectfully Submitted:
Sidney Harrington
Administrator

ATTEST:

Stephen Jones
Minturn Cemetery District
Secretary/Treasurer