

MINTURN CEMETERY DISTRICT  
REGULAR MEETING MINUTES

October 11, 2021

Members Present:

Art Chavez  
Stephen Jones

Members Absent:

John Sheehan

Staff:

Ken Marchetti  
Sidney Harrington  
Ray Sforzo

I CALL TO ORDER

Art called the regular meeting to order at 6:35 p.m. at the Riverview Cemetery Mausoleum, Minturn, CO.

II ROLL CALL

Art, Stephen, Ken, Ray and Sidney were present.

III PUBLIC COMMENTS

n/a

IV APPROVAL OF MEETING MINUTES

Art motioned to approve the meeting minutes from the September 13, 2021 regular meeting, Stephen seconded, and all were in favor.

V DISCUSSION

A. 2022 Budget Hearing – Ken Marchetti:

Ken conducted the 2022 Minturn Cemetery District budget hearing. The public notice for the budget hearing was published in the Vail Daily as required by Colorado statute. The Minturn Cemetery District budget is a public budget that gets filed with the State of Colorado.

Ken said that the District continues to have a strong balance sheet and presented the statement of revenue, expenditures, income forecast and changes in fund balance for comparison of 2020, 2021 and 2022. The projected 2022 operating tax base will bring about the same income as last year, \$605,000.

Board and staff reviewed the budget by line item and discussion ensued. Inflation hasn't been added to the overall budget numbers but Ken is planning to work that

in. Because John, board president, was absent from the meeting, the public hearing will be continued at the November regular board meeting whereby board will adopt the budget with the discussed revisions.

In the meantime, Art motioned to approve the 2021 audit review engagement agreement with McMahon & Associates. Stephen seconded and all were in favor.

**B. Shed building update – Sidney**

Sidney and Hilary attended a Zoom meeting with the Town of Minturn to discuss the application status of the shed building expansion project. The Minturn attorney has learned that the expansion land in question is not within the jurisdiction of the Town of Minturn, in other words, the land has not been annexed into the Town. The Minturn attorney will begin the court procedure of quiet title which will take approximately four or five months to go through district court. The town plans to provide periodic updates to the District and also refund the application fee.

**C. Security / Electrical / Mechanical Gates:**

Ray gave an update on the project status. Everything has been going great until Friday, when a small gas line was hit during hand shoveling. The locate we received from Xcel was inaccurate resulting in the 2-inch line being hit which caused a 911 emergency response. We are glad that the line was not a high-pressure line. The last of the conduit is being buried in the next couple of days with backfill, compaction, sod replacement and asphalt patching to follow. Sidney shared a budget spreadsheet for the project that lists the estimates for the project

**D. RESOLUTION NO.3 SERIES OF 2021: RESOLUTION OF THE BOARD OF DIRECTORS OF THE MINTURN CEMETERY DISTRICT APPROVING THE RIVER VIEW CEMETERY RULES AND REGULATIONS**

Board and staff have been reviewing the rules and regulations for the cemetery in the last two meetings. Changes have been made to the rules and regs and a resolution has been prepared. Stephen motioned to approve Resolution No.3 Series of 2-21, a resolution of the board of directors of the Minturn Cemetery District approving the River View Cemetery rules and regulations, Art seconded the motion and all were in favor.

Sidney will update the website with the new rules and regs document.

**VI. BILL PAYING**

The following electronic funds transfers were made:

10/11/2021	EFT	Centurylink	271.14
9/19/2021	EFT	ERWSD	5,420.27

The Following check payments were made:

10/11/2021	2942	Bobcat of the Rockies	1,100.00
10/11/2021	2943	Column, PBC	19.23
10/11/2021	2944	Defina Construction	1,500.00
10/11/2021	2945	Eagle county Histroical Society	250.00
10/11/2021	2946	Firstbank	804.83
10/11/2021	2947	Hoffmann, Parker, Wilson & Carberry	277.50
10/11/2021	2948	Home Depot	106.22
10/11/2021	2949	Mountain Valley Ventures, Inc.	1,592.00
10/11/2021	2950	Peggy Peters	950.00
10/11/2021	2951	Ramaker	600.00
10/11/2021	2952	Sforzo Enterprises, Inc.	5,332.50
10/11/2021	2953	Sidney Harrington	3,333.00
10/11/2021	2954	Vail Honeywagon	108.15
10/11/2021	2955	Vail Valley Landscape Supply	514.50
10/11/2021	2956	Xcel Energy	163.82
10/11/2021	2957	Zehren & Associates	673.70

VII. FUTURE AGENDA ITEMS

2022 Budget hearing, shed building remodel, Two Elk subarea masterplan-TOM, Old Edwards Cemetery Petition, green burials.

VIII. ADJOURNMENT

At 8:19 p.m. Art motioned to adjourn the regular board meeting, Stephen seconded and all were in favor.

**The next regular board meeting date and time will be October 11th at 6:30 pm.**

Respectfully Submitted:  
Sidney Harrington  
Administrator

ATTEST:

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Stephen Jones  
Minturn Cemetery District  
Secretary/Treasurer