

MINTURN CEMETERY DISTRICT  
REGULAR MEETING MINUTES  
March 8, 2022

Members Present:

Stephen Jones  
Art Chavez

Members Absent:

John Sheehan

Staff:

Matt Mire  
Sidney Harrington  
Ray Sforzo

I CALL TO ORDER

Stephen called the regular meeting to order at 4:00 p.m. at the Riverview Cemetery Mausoleum, Minturn, CO.

II ROLL CALL

Stephen, Art, Matt, Ray and Sidney were present.

III PUBLIC COMMENTS

n/a

IV APPROVAL OF MEETING MINUTES

Art motioned to approve the meeting minutes from the February 8, 2022 regular meeting, Stephen seconded, and all were in favor.

V DISCUSSION

- A. Stephen motioned to go into executive session pursuant to C.R.S. 24-6-402(4)(b) to have a conference with the Minturn Cemetery District attorney to receive legal advice on specific legal questions, and C.R.S. 24-6-402(4)(e) to determine positions, develop a negotiating strategy and instruct negotiators regarding potential real property acquisition.

Art seconded and all were in favor.

Board and staff discussed matters regarding the Old Edwards Cemetery property in an executive session.

Stephen adjourned the executive session at 4:21 pm.

B. RESOLUTION SERIES 2022-1 ARESOLUTION OF THE BOARD OF DIRECTORS OF THE MINTURN CEMETERY DISTRICT APPROVEING THE RIVER VIEW CEMETERY AND MAUSOLEUM FEE SCHEDULE

Art motioned to approve, Stephen seconded and all were in favor.

C. Cemetery Fee Schedule discussion continuation:

Sidney provided some “quick” cemetery fee schedule research for Colorado cemeteries. Notable fees include “overtime” fees for weekends and holidays and infant burial rates. The 2022 range of Colorado cemetery burial plots is as low as \$990 and as high as \$6,800 according to [www.perfectgoodbyes.com](http://www.perfectgoodbyes.com).

Art said he would like to consider raising out-of-district burial plot and service pricing as a priority to increasing overall rates.

Sidney reminded everyone that the \$500 cost of burial plots in Minturn has remained at that price for ten years.

All agreed that our tax mil levy allows for us to keep pricing low and affordable for all District members. Ray mentioned that current cemetery pricing is designed to cover our costs and not make a profit for the District.

Board and staff would like to continue the fee schedule pricing discussion as we gather more information.

D. Town of Minturn Quiet Title Process:

Michelle Metteer, Minturn Town Manager, attended the regular board meeting to update the board on the lack of progress of the Town of Minturn’s quiet title process for the purpose of the shed building expansion in the lower cemetery. Michelle said there was an error made at the staff level and apologized for the delay in the filing process and informed everyone that the filing will take place no later than March 15<sup>th</sup>. The quiet title process will provide public use affidavits that the Town will be able to extend to the cemetery. Michelle said that this has taken longer than expected and it was an eye-opener to receive the six-year timeline of collaboration on this shed building expansion. Michelle will provide updates on this process as they are available.

VI. BILL PAYING (December 2021 through February 2022)

The following electronic funds transfers were made:

3/8/2022 EFT Centurylink 266.59

The Following check payments were made:

3/8/2022 3017 Defina Construction 500.00

3/8/2022 3018 Firkins Garage Doors, Inc. 387.50

3/8/2022 3019 Firstbank 756.23

3/8/2022	3020	Hoffmann, Parker, Wilson & Carberry	462.50
3/8/2022	3021	Liberty Mutual	8,081.00
3/8/2022	3022	Sforzo Enterprises, Inc.	3,516.00
3/8/2022	3023	Sidney Harrington	3,667.00
3/8/2022	3024	Superior Alarm & Electronics	405.00
3/8/2022	3025	Vail Honeywagon	55.00

VII. FUTURE AGENDA ITEMS

Cemetery fee schedule revisions, Old Edwards Cemetery, Shed Building expansion, Two Elk sub-area plan – TOM, green burials

VIII. ADJOURNMENT

At 4:52 p.m. Stephen motioned to adjourn the regular board meeting, Art seconded and all were in favor.

**The next regular board meeting date and time will be April 12<sup>th</sup>, 2022 at 4:00 pm.**

Respectfully Submitted:  
Sidney Harrington  
Administrator

ATTEST:

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Stephen Jones  
Minturn Cemetery District  
Secretary/Treasurer