

MINTURN CEMETERY DISTRICT  
REGULAR MEETING MINUTES  
June 13, 2023

Members Present:

John Sheehan  
Art Chavez  
Stephen Jones

Members Absent:

n/a

Staff:

Sidney Harrington  
Ray Sforzo

I. CALL TO ORDER

John called the regular meeting to order at 3:57 p.m. at the Riverview Cemetery Mausoleum, Minturn, CO.

II. ROLL CALL

Stephen, Art, John, Ray and Sidney were present.

III. PUBLIC COMMENTS

n/a

IV. APPROVAL OF MEETING MINUTES

John motioned to approve the meeting minutes from the May 9, 2023 regular meeting, Stephen seconded, and all were in favor.

V. DISCUSSION

A. Shed Building Site Plan Revisions:

Pedro from Zehren & Associates attended the meeting to provide a Town of Minturn shed building project application update to the board and staff members. Pedro met with Town staff, Madison and Scot. Pedro explained the cemetery operations importance of the practical, functional shed building to cemetery winter burial operations and other maintenance tasks throughout the seasons.

Additional comments from Town of Minturn staff include “work within space within property boundaries and do not encroach on BLM land to complete the project

work". Also, a dark-sky compliant light at the man-door is required as well as an up-to-date survey of the property (must be within 6 months of the application). Pedro will get moving on this to keep the application moving forward through planning and zoning board review and Council review. He will let us know when the project plans to go before the Minturn Town Council.

B. Old Edwards Cemetery Update:

Josh McMahon, the attorney that the District has hired for quiet-title services provided an action plan for moving forward. The heirs of Ora Jane Forgey have been identified with about one third (24 people) of those heirs having left the direct blood line.

Josh doesn't believe the Cemetery District has an adverse possession claim and will move forward with attempting to get at least one deed with the idea that the judge would grant a patrician action for the property via foreclosure sales.

Next steps will be Josh working directly with Dena Darst, Ancestry Pro Genealogists:

1. Finalize Ronald Reeves deed
2. Listing of heirs and addresses for notifying
3. Draft a summary report to notify heirs

C. Minturn Cemetery District Board of Directors Nomination

The Minturn Cemetery District has an upcoming Board of Directors vacancy for board member, John Sheehan. The six-year term is to commence on July 28, 2023. John Sheehan, BOD President, has served for many years and would like to continue his service.

Stephen motioned to recommend John to the Board of County Commissioners as the candidate for board appointment to commence on July 28, 2023 for a six-year term. Art seconded and all were in favor.

D. Property Report:

Ray presented a tree landscaping bid for the upper cemetery. John motioned to approve the Fitz bid for \$19829.20. Stephen seconded and all were in favor. Staff will move forward with scheduling the plantings this season.

VI. BILL PAYING

The following electronic funds transfers were made:

n/a

The Following check payments were made:

6/9/2023	3247	Anderson Notarianni McMahon LLC	192.50
6/9/2023	3248	ABC Parts, Inc.	13.19
6/9/2023	3249	Centurylink	270.01
6/9/2023	3250	Colorado Mountain News Media	1,072.54
6/9/2023	3251	Defina Construction, Inc.	500.00
6/9/2023	3252	Firstbank	402.72
6/9/2023	3263	The Home Depot	193.49
6/9/2023	3253	Marchetti & Weaver, LLC	354.70
6/9/2023	3254	McMahan and Associates	5,500.00
6/9/2023	3255	Mountain Valley Ventures, Inc.	2,400.00
6/9/2023	3256	Peggy Peters	1,260.00
6/9/2023	3257	Ramaker	1,200.00
6/9/2023	3258	Sforzo Enterprises, Inc.	4,360.00
6/9/2023	3259	Sidney Harrington	4,050.00
6/9/2023	3260	Vail Honeywagon	185.58
6/9/2023	3261	Xcel Energy	1,566.94
6/9/2023	3262	Zehren and Associates, Inc.	3,443.94

VII. FUTURE AGENDA ITEMS

Old Edwards Cemetery, Shed Building project design, cemetery water feature

VIII. ADJOURNMENT

At 5:59 p.m. Art motioned to adjourn the regular board meeting, John seconded and all were in favor.

**The next regular board meeting date and time will be July 11, 2023 at 4 pm.**

Respectfully Submitted:  
Sidney Harrington  
Administrator

ATTEST:

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Stephen Jones  
Minturn Cemetery District  
Secretary/Treasurer