

MINTURN CEMETERY DISTRICT  
REGULAR MEETING MINUTES  
February 13, 2024

Members Present:

Art Chavez  
John Sheehan

Members Absent:

n/a

Staff:

Sidney Harrington  
Ray Sforzo

I. CALL TO ORDER

John called the regular meeting to order at 4:09 p.m. at the Riverview Cemetery Mausoleum, Minturn, CO.

II. ROLL CALL

John, Art and Sidney and Ray were present.

III. PUBLIC COMMENTS

n/a

IV. APPROVAL OF MEETING MINUTES

John motioned to approve the meeting minutes from the January 9, 2024 regular meeting, Art seconded, and all were in favor.

V. DISCUSSION

A. Administrator Report:

**2023 Financial Audit**

Sidney distributed bank statement acknowledges for board signatures for the purpose of the 2023 financial audit. Signed forms will be turned over to the Marchetti & Weaver office.

**Old Edwards Cemetery**

There was a phone call and email inquiry about the ownership of the Old Edwards Cemetery in Edwards from a representative at the Eagle County Charter Academy. The purpose of the call was to ask about the potential of granting an emergency vehicle egress to the school. Sidney told the caller that this is something that the Minturn Cemetery District board of directors would consider if and when the property becomes legal property of the district.

John sent a personal letter to Gary Reeves about the Old Edwards Cemetery in the last couple of weeks and consequently Sidney received an email correspondence today from Gary, who is a direct descendant of the property, and who is caring for his wife who is currently in hospice care. Gary is ready to sign the document; however, the notary date is wrong. Sidney has contacted Josh McMahon, the attorney who is handling the quiet title legal process, for further instructions on getting the corrected paperwork over to Gary. This is all good news!

### **Shed Building Project**

Sidney received word from the Minturn Planning & Zoning staff that the next step to keep this project on track is the zoning designation for the property. The town is drafting an ordinance to circulate for comments that would create the new zone district. John attended and reported that everyone on the design review board for Minturn P&Z was very kind at the latest meeting whereby the shed building project was well received and approved. Board and staff briefly discussed "next steps". Art was asking about where we can store the displaced equipment during the build out.

#### **B. Property manager report:**

Cemetery staff conducted a winter casket burial service on Thursday, February 1 for the Maloney family. Ray reported that the burial went as good as can be expected as we were able to circumvent a snow storm the very next day. The family was very kind and easy to work with. The family mentioned to Sidney how happy they were with Ray's delivery of the service. Art noticed a displaced cross and Ray explained it was the result of the excavation and the cross will be put back.

John asked about room for snow up here in the cemetery and Ray says we are looking good. We did have a patron who got stuck in the cemetery and Ray helped get him out. As it turns out, he did not have good tires and was not using 4WD.

#### **VI. BILL PAYING**

The following electronic funds transfers were made:  
n/a

The Following check payments were made:

2/13/2024	3383	CenturyLink	276.95	
2/13/2024	3385	Defina Construction	500.00	
2/13/2024	3386	First Bank	132.21	
2/13/2024	3387	MW Window Cleaning, Inc.	350.00	
2/13/2024	3388	Peggy Peters	504.00	
2/13/2024	3389	Rocky Mountain Custom Landscapes	3,419.48	
2/13/2024	3390	Sforzo Enterprises, Inc.	5,437.00	
2/13/2024	3391	Sidney Harrington	4,293.00	

2/13/2024	3384	Vail Daily Column Software PBC	17.75
2/13/2024	3392	Vail Honeywagon	86.56
2/13/2024	3393	Xcel Energy	1,509.75
2/13/2024	3394	Zehren and Associates, Inc.	1,528.41

VII. FUTURE AGENDA ITEMS

Old Edwards Cemetery, shed building project, future cemetery acreage

VIII. ADJOURNMENT

At 4:56 p.m. John motioned to adjourn the regular board meeting, Art seconded and all were in favor.

**The next regular board meeting date and time will be March 12th at 4 pm.**

Respectfully Submitted:  
Sidney Harrington  
Administrator

ATTEST:

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Art Chavez  
Minturn Cemetery District  
Vice President