

MINTURN CEMETERY DISTRICT  
REGULAR MEETING MINUTES

January 9, 2024

Members Present:

Art Chavez  
John Sheehan

Members Absent:

n/a

Staff:

Sidney Harrington  
Ray Sforzo

I. CALL TO ORDER

John called the regular meeting to order at 4:41 p.m. at the Riverview Cemetery Mausoleum, Minturn, CO.

II. ROLL CALL

John, Art and Sidney and Ray were present.

III. PUBLIC COMMENTS

n/a

IV. APPROVAL OF MEETING MINUTES

John motioned to approve the meeting minutes from the December 12, 2023 regular meeting, Art seconded, and all were in favor.

V. DISCUSSION

**A. 2024 BOARD OF DIRECTORS ANNUAL ELECTION:**

At the beginning of each calendar year our bylaws require the board of directors for the Minturn Cemetery District to elect officers. A President, Vice President and Secretary / Treasurer shall be named and will serve a term of one year which shall expire upon the election of their successor or upon their reelection to that office.

Art motioned to nominate John Sheehan as President, John seconded and all were in favor. John motioned to nominate Art Chavez as Vice President, John seconded and all were in favor.

There will be no board member elected to the Secretary / Treasurer position as there is currently a board of directors' vacancy.

**B. Administrator Report:**

Sidney provided a copy of the 2023 cemetery district sales report to the board.

The shed building expansion project planning and zoning submittal is scheduled for presentation and final approval on Wednesday, January 24<sup>th</sup> at the Minturn Town Hall. Pedro

and staff have worked for many months complying with the new Town of Minturn building and development code parameters. He will present the project for final approval and would like board members to be present at the meeting.

C. Property manager report:

The DOAR Wreaths Across America ceremony was very well attended by the public, including Eagle County Sheriff and first responders on December 16<sup>th</sup>. Ray assisted the group with storing and staging the wreaths prior to the event and was also on property during the event.

VI. BILL PAYING

The following electronic funds transfers were made:  
n/a

The Following check payments were made:

1/9/2024	3371	CenturyLink	277.11	
1/9/2024	3382	Eagle Valley Surveying, Inc.	450.00	
1/9/2024	3372	First Bank	2,359.61	
1/9/2024	3373	The Home Depot	241.56	
1/9/2024	3374	Marchetti & Weaver	2,565.15	
1/9/2024	3375	Peggy Peters	252.00	
1/9/2024	3377	Rocky Mountain Custom Landscapes	4,382.51	
1/9/2024	3378	Sforzo Enterprises, Inc.	3,957.00	
1/9/2024	3379	Sidney Harrington	4,293.00	
1/9/2024	3380	Vail Honeywagon	86.56	
1/9/2024	3381	Zehren and Associates, Inc.	3,185.27	

VII. FUTURE AGENDA ITEMS

Old Edwards Cemetery, Shed building project

VIII. ADJOURNMENT

At 5:59 p.m. John motioned to adjourn the regular board meeting, Art seconded and all were in favor.

**The next regular board meeting date and time will be February 13th at 4 pm.**

Respectfully Submitted:  
Sidney Harrington  
Administrator

ATTEST:

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Art Chavez  
Minturn Cemetery District  
Vice President