

MINTURN CEMETERY DISTRICT
REGULAR MEETING MINUTES
October 10, 2023

Members Present:

Art Chavez
John Sheehan

Members Absent:

Stephen Jones

Staff:

Sidney Harrington
Ray Sforzo
Peggy Peters

I. CALL TO ORDER

Art called the regular meeting to order at 4:09 p.m. at the Riverview Cemetery Mausoleum, Minturn, CO.

II. ROLL CALL

John, Art, Ray and Sidney were present. Stephen was out of town and unable to attend.

III. PUBLIC COMMENTS

n/a

IV. APPROVAL OF MEETING MINUTES

Art motioned to approve the meeting minutes from the September 12, 2023 regular meeting, John seconded, and all were in favor.

V. DISCUSSION

A. RESOLUTION NO.2 SERIES 2023:

John motioned to approve resolution no.2 series 2023, a resolution of the board of directors of the Minturn Cemetery District approving revised rules and regulations for the River View Cemetery and Art seconded. All were in favor and the motion passed.

Sidney will update the files and the website with the new rules and regulations including adding a home page "button" that provides specific information about

headstone size and placement requirements for single and double headstone memorials as well as mausoleum niche size standards for below ground and above ground urn interments.

B. Property Report:

The Byron Stanley burial took place here over the weekend and it was well attended with a military and Town of Vail presence.

Ray has located an ideal location to create a wildlife berm for permeability in the cemetery property. We have dirt and Ray thinks it would be smart. Art thinks it's a good idea and suggests lower and upper areas for berm placement. John agrees.

Ray reported that landscaping staff has been busy cutting down shrubs, preparing for fall and blowing out the irrigation system. The water has been turned off and tulip bulbs will be planted per usual.

We are looking into game camera installations for the property perimeter. John says he would like to donate his that he does not use.

C. Administrator Report:

The Old Edwards Cemetery quiet title process has received one deed back from the Miller estate and it will be filed in Eagle County real estate records. Gary Reeves is the next deed we are trying to obtain. Our attorney has recommended that a cemetery board member take the ball and make a personal effort to connect with Gary.

The office received a resignation letter in the mail from Board member, Stephen Jones. Sidney will place a public notice in the Vail Daily / Eagle County Enterprise for an interim replacement board candidate per our bylaws. We are allowed to operate with only two board members for as long as necessary because we have a quorum. Sidney asked the board to spread the word that we are in search of a board member.

Sidney reported that attorneys for the District and the Town of Minturn met recently via a conference call. The purpose of the call was to address the Town of Minturn Municipal Code notice for a fence nuisance. Michelle, Sidney, Mike and Kendra participated in the call. The District's position is that the fence cannot be estopped because meeting minutes from 2007, 2008, 2009 and 2010 show the Town was well aware of the fence and that per the Town's attorney, Allen Christiansen, a fence permit was not required at the time of installation. Per the District's direction, Kendra informed the Town of Minturn that we are willing to consider the removal of all fence spikes if the Town would pay for it. This is where things stand upon the end of the call.

VI. BILL PAYING

The following electronic funds transfers were made:

EFT 9/25/2023 n/a Intuit Quickbooks Supplies 422.35

The Following check payments were made:

10/10/2023	3310	Anderson Notarianni McMahon LLC	77.00
10/10/2023	3309	ABC Parts Inc.	181.15
10/10/2023	3311	CenturyLink	273.34
10/10/2023	3312	Eagle County Historical Society	300.00
10/10/2023	3313	ERWSD	4,840.36
10/10/2023	3315	Firstbank	284.93
10/10/2023	3316	Fitz Landscaping	6,315.24
10/10/2023	3314	Eagle Valley Surveying, Inc.	120.00
10/10/2023	3317	Hoffmann, Parker, Wilson & Carberry	37.00
10/10/2023	3329	Hoffmann, Parker, Wilson & Carberry	1,461.50
10/10/2023	3318	The Home Depot	188.06
10/10/2023	3319	Marchetti & Weaver	825.00
10/10/2023	3320	Mountain Valley Ventures, Inc.	1,792.00
10/10/2023	3321	MW Window Cleaning Inc.	330.00
10/10/2023	3322	Peggy Peters	840.00
10/10/2023	3323	Rocky Mountain Custom Landscapes	3,255.00
10/10/2023	3324	Sforzo Enterprises, Inc.	4,340.00
10/10/2023	3325	Sidney Harrington	4,050.00
10/10/2023	3326	Vail Honeywagon	130.20
10/10/2023	3327	Vail Valley Pest Control	800.00
10/10/2023	3328	Zehren and Associates, Inc.	672.81

VII. FUTURE AGENDA ITEMS

Old Edwards Cemetery, tree plantings, Shed building project

VIII. ADJOURNMENT

At 6:03 p.m. John motioned to adjourn the regular board meeting, Art seconded and all were in favor.

The next regular board meeting date and time will be October 10th at 4 pm.

Respectfully Submitted:
Sidney Harrington
Administrator

ATTEST:

Art Chavez
Minturn Cemetery District
Vice President